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Our ref
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6 November 2018

Dear Sir/Madam

AUDIT AND MEMBER STANDARDS COMMITTEE

A meeting of the Audit and Member Standards Committee has been arranged to take place on **WEDNESDAY, 14TH NOVEMBER, 2018 at 6.00 PM IN THE COMMITTEE ROOM** District Council House, Lichfield to consider the following business.

Access to the Committee Room is via the Members' Entrance.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Neil Turner'.

Neil Turner BSc (Hons) MSc
Director of Transformation & Resources

To: Members of Audit and Member Standards Committee

Councillors Tittley (Chairman), Houlton (Vice-Chair), Mrs Boyle, Marshall, Mosson, Rayner, Strachan, Mrs Tranter and Mrs Woodward



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AGENDA

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|-----|---|---------------|-----------|
| 1. | Apologies for Absence | | |
| 2. | Declarations of Interest | | |
| 3. | Minutes of the Previous Meeting | | 3 - 10 |
| 4. | Mid-Year Treasury Management Report | | 11 - 34 |
| | <i>(Report of the Head of Finance & Procurement – Anthony Thomas)</i> | | |
| 5. | Audit & Member Standards Committee Practical Guidance | | 35 - 126 |
| | <i>(Report of the Head of Finance & Procurement – Anthony Thomas)</i> | | |
| 6. | Internal Audit Progress Report | | 127 - 136 |
| | <i>(Report of the Audit Manager – Angela Struthers)</i> | | |
| 7. | Risk Management Update to include Risk Management Policy and Corporate Risk Register | | 137 - 174 |
| | <i>(Report of the Audit Manager – Angela Struthers)</i> | | |
| 8. | The Annual Audit Letter for Lichfield District Council | | 175 - 186 |
| | <i>(Report of the External Auditors – Grant Thornton)</i> | | |
| 9. | Audit Committee LDC Progress Report and Update - Year Ended 31 March 2019 | | 187 - 202 |
| 10. | Certification Work for Lichfield District Council for Year Ended 31 March 2018 | Verbal Report | |
| | <i>(Report of the External Auditors – Grant Thornton)</i> | | |
| 11. | Work Programme | | 203 - 204 |

